

**2015 Chinese American Educational Research and Development Association  
International Conference in Taiwan  
June 24-26, 2015 (workshops on June 23, 26-27)**

**★★★ Important Information ★★★**

**A. Entry to Taiwan**

1. Please double check on your entrance status to make sure you do NOT need to apply for a visa to enter Taiwan. Nationals of certain countries are eligible for the visa exemption program, which permits a duration of stay up to 90 days; **this include Canada, Japan, Republic of Korea, and U.S.A.** The nationals of Malaysia and **Singapore** are eligible for the visa exemption program, which permits a duration of stay up to 30 days. Please visit <http://www.boca.gov.tw/lp.asp?ctNode=779&CtUnit=79&BaseDSD=7&mp=2> for details.
2. Please make sure your formal passport is valid for **at least 6 months upon entry**, and have all other required documentations.
3. All individuals who need an entry permit to Taiwan (such as those holding a People Republic of China passport) should have been contacted previously. Once approved, you will be contacted via email. Thank you for your patience.

**B. Conference and Workshop Registration**

1. All presenters must register for the conference at [http://www.viethconsulting.com/members/evr/reg\\_event.php?orgcode=CAER&evid=11072221](http://www.viethconsulting.com/members/evr/reg_event.php?orgcode=CAER&evid=11072221)
2. For rates, visit [http://www.caerda.org/docs/2015\\_TaiwanConf\\_RegistrationRates\\_2-27-14.pdf](http://www.caerda.org/docs/2015_TaiwanConf_RegistrationRates_2-27-14.pdf)
3. If you have selected to pay by cash in the registration system, please stop by the registration table to complete your payment onsite. **Only U.S. Dollars or New Taiwan Dollars are accepted.** Credit card payment is NOT accepted onsite.

**C. Hotel/Lodging**

1. All conference and workshop attendees are responsible for making own reservation for a hotel room.
2. Discounted group/conference rates are available at Tempus Hotel (Taichung) and Evergreen Laurel Hotel (Taichung) for conference attendees only. Please direct all questions to the contact person at each hotel. See [http://www.caerda.org/docs/2015\\_CAERDA\\_Taiwan\\_Hotel\\_information.pdf](http://www.caerda.org/docs/2015_CAERDA_Taiwan_Hotel_information.pdf) for details. Hotel reservation forms are available for download at the conference website [http://www.caerda.org/2015\\_taiwan\\_international\\_conf.php](http://www.caerda.org/2015_taiwan_international_conf.php)

#### **D. Transportation**

1. All conference and workshop attendees are responsible for arranging own transportation. Please visit [http://www.caerda.org/docs/TransportationInformation\\_English.pdf](http://www.caerda.org/docs/TransportationInformation_English.pdf) for transportation information from/to airport, from/to hotels, and from/to conference site.
2. Please note that most public transportation payment such as bus, metro, and taxi are CASH ONLY (New Taiwan Dollars). Credit card payments are not acceptable. You may use credit card payment for Taiwan high speed rail (<http://www5.thsrc.com.tw/en/>).

#### **E. Paper Presenters**

1. All of the conference rooms will be equipped with a computer and a LCD projector. All presenters are to bring their PowerPoint slides in a USB drive.
2. Complimentary Wifi will be available at the conference site.  
Username: **QWAJW**;  
Password: **jb4757**

#### **F. Poster Session**

1. The poster session will take place at 4:00-5:30 PM on June 24 (Wednesday), 2015. Please set up your display between 12:00 and 1:00 PM on June 24 in the Lobby (1<sup>st</sup> floor) of Qiu-zhen Hall.
2. The Conference Program will indicate the poster board number to which you have been assigned. The presenting author should be available throughout the session and be prepared to have his or her display removed by 6:00 PM on June 24, 2015.
3. All poster presenters are responsible for preparing their own posters. Each poster presenter will be provided with a poster board to display his/her poster. **Presenters should bring their own thumbtacks or push-in pins.**
4. All posters are to be **3 ft by 4 ft (90 cm x 12 cm) in size**. The poster should be as self-explanatory as possible so that your main job is to supplement the information it contains.

#### **G. Sightseeing and Touring**

1. If you are planning to tour cities in Taiwan for leisure, please contact the concierge at either the Tempus Hotel (Taichung) or Evergreen Laurel Hotel (Taichung).
2. You may also visit the Taiwan Tourism Bureau (<http://eng.taiwan.net.tw/>) for information.

#### **H. Others**

1. All conference rooms are equipped with air conditioning. Please prepare a light jacket or pull-over for comfort.
2. This is an international conference; both English and Chinese proposals are acceptable. For this reason, some presenters will deliver their presentations in Mandarin only or in English only.
3. For currency information, please visit <http://rate.bot.com.tw/Pages/Static/UIP003.en-US.htm>

*Have a safe trip to Taiwan and we look forward to seeing you in Taichung, Taiwan this June!*